



DEPARTMENT OF THE NAVY
U.S. NAVAL FORCES CENTRAL COMMAND
PSC 901 BOX 10000
FPO AE 09805-0101

Welcome Aboard!

Congratulations on your orders to U.S. Naval Forces Central Command. We take great pleasure in welcoming you to Bahrain. You will soon join a mission essential group of professionals working to maintain peace in this area of the world.

We ask that you contact the sponsor team as soon as possible to provide us some basic information, such as your physical address, phone number, email address, travel itinerary and family information. Keep us informed of your travel so we can be ready to pick you up at the airport.

You can find information about COMUSNAVCENT at: [OneNet NAVCENT - Home \(sharepoint-mil.us\)](#) and <https://www.milsuite.mil/book/groups/navcent-newcomers-portal>.

For your sponsor assignment, please email: navcentsponsorcoordinator@us.navy.mil. The team can also be reached via phone at DSN: 318-439-3382 / Commercial: 011-973-1785-3382.

Things to consider prior to your arrival:

1. Moving to an overseas location is expensive, you are advised to request Advance Pay, and Advance Travel/DLA prior to arrival.
2. Obtain an official no-fee passport. If your orders do not state an official passport is required, contact the sponsor team to coordinate an order modification.
3. Please discuss with your sponsor the security clearance level that will be required for the position you are assigned. If you do not have this clearance level or your clearance has lapsed, please ensure you start the security clearance process as soon as possible. Keep your sponsor informed if you experience issues with the clearance process.
4. Your sponsor will provide you the documentation and training requirements that need to be completed as soon as possible, prior to arrival, to ensure timely activation of your NIPR/SIPR email accounts and issuing of devices (as applicable to your position).
5. Unaccompanied Sailors with dependents will in most situations have their BAH stop upon reporting. It is advised to request dependent location BAH prior to reporting. The Housing section of this packet outlines the required procedures.
6. For Service Members reporting on unaccompanied orders, please review NAVSUPPACT BAHRAININST 4650.3 CH-1 and CUSNC/C5FINST 4650.2D located on the OneNet NAVCENT home page to ensure you understand the guidance governing dependent visitation.
7. Upon arrival, you will be checked into the NSA Bahrain Gateway Inns and Suites (NGIS) or a local hotel depending on availability. Your sponsor will obtain lodging reservations and a certificate of non-availability (CNA) as necessary. The average bill for the first 10 days will be \$1300.00.

8. Bringing pets to Bahrain can be a complicated process not only during your arrival but also when it is time to transfer and depart the island. There are limited spots given to the AOR commands on the AMC flight for pets. Inform your sponsor early so they can get the process started.
9. Shipping vehicles into Bahrain also takes significant planning; ensure you communicate this information to your sponsor early.
10. A passport is required to obtain a local cellular number.
11. It is recommended you have your Agency Program Coordinator (APC) increase your Government Travel Charge Card to \$10,000 and have it placed in a mission critical status.
12. Appropriate civilian clothing is required for travel in and around Bahrain. Military uniforms or PT gear are not allowed while transiting outside of base.
13. MyNavy Family mobile application is the first tool by the U.S. Navy developed for Navy spouses and Sailors' families that combines authoritative information from about two dozen websites into a single, convenient application. Available information and resources cover a wide variety of topics within the following categories: Mentorship & Networking, Employment & Adult Education, Family Financial Planning, Parenthood, Special Needs Family Support, Moving & Relocation, Service Member Deployment Emotional Support Services, Recreation, Lodging, Shopping & Travel, Family Emergencies Transition & Retirement, Parents & Family Members of Sailors, and Survivor's Resources. The application can be found at the following link:

<https://www.applocker.navy.mil/#!/apps/A3E45417-7665-4E93-B703-659F6B34C404>

The Command address will be:

Rank/ Name

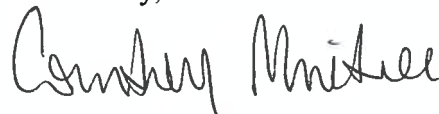
PSC 901 BOX XX (Sponsor will provide actual box number)

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Also, our Command Master Chief Simone Milo is available by COMM: 011-973-1785-6612 or by email: simone.c.milo.mil@us.navy.mil and our Command Ombudsman may be reached at 011-973-3840-1391 or ombudsmannavcent@gmail.com for assistance.

We look forward to you joining the NAVCENT team. This assignment is challenging but will be very rewarding. Once again, congratulations and welcome aboard!

Sincerely,



C. M. MINETREE
Chief of Staff